# MINUTES

### Meeting of The Orange County Broadband Authority

February 24, 2026

Orange County Broadband Authority Board Members in attendance were, Eduward M. Van Hoven, Chairman, Keith F. Marshall, Vice Chairman, J. Jason Capelle, Crystal D. Coleman, and J. Bryan Nicol.

FiberLync (Orange County Broadband Authority) staff members Josh Crawford, Director of Operations, and Karla Shifflett, Administrative Services Manager, were also present.

Chairman Van Hoven called the meeting to order at 4:29 pm

**RE: ADOPTION OF THE AGENDA**

At the request of Chairman Van Hoven, the Authority approved amending the agenda to add an item regarding the proposal to move Authority meetings to a quarterly schedule (Item F).

**RE: NEW BUSINESS**

**RE: Motion to approve the Culpeper Fiber Project Contract**
On the motion of Mr. Marshall, seconded by Mr. Capelle, which carried by a vote of 5-0, the Authority approved the Culpeper Fiber Project Contract.

Ayes: Coleman, Van Hove, Marshall, Nicol, Capelle. Nays: None. Absent: None.

**RE: Presentation of FY26 Budget Amendment**
Joshua Crawford presented the FY26 Budget Amendment, providing an overview of the proposed revisions and the financial impacts associated with the amendment.

**RE: Motion to approve FY26 Budget Amendment**
On the motion of Mr. Nicol, seconded by Mrs. Coleman, which carried by a vote of 5-0, the Authority approved the FY26 Budget Amendment.

Ayes: Coleman, Van Hoven, Marshall, Nicol, Capelle. Nays: None. Absent: None.

**RE: Motion to approve an MOU with Orange County and the Orange County Treasurer's Office**
On the motion of Mr. Marshall, seconded by Mrs. Coleman, which carried by a vote of 5-0, the Authority approved the MOU with Orange County and the Orange County Treasurer's Office.

**RE: Update on Office Space**
Joshua Crawford provided the Authority with an update on office space, presenting options that would accommodate both current needs and anticipated future growth.

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**RE: Motion to change Orange County Broadband Meetings to Quarterly**

By consensus of the Board, the Authority approved transitioning to a quarterly meeting schedule. A proposed meeting calendar will be prepared and distributed at a later date.

**RE: ADJOURN**

On the motion Mr. Capelle, seconded by Mrs. Coleman, which carried by a vote of 5-0, the Orange County Broadband Authority meeting adjourned at 4:38PM.

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Eduward M. Van Hoven, Chairman