

BOARD OF SUPERVISORS MINUTES**OCTOBER 25, 2022**

At a Regular Meeting of the Orange County Board of Supervisors held on Tuesday, October 25, 2022, beginning at 5:00 p.m., in the Meeting Room of the Public Safety Building, 11282 Government Center Drive, Orange, Virginia. Present: R. Mark Johnson, Chairman; James P. Crozier, Vice Chairman; James K. White; Keith F. Marshall; and Lee H. Frame. Also present: Theodore L. Voorhees, County Administrator; Thomas E. Lacheney, County Attorney; and Alyson A. Simpson, Chief Deputy Clerk.

RE: ADOPTION OF AGENDA

On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adopted the agenda, as modified. Ayes: Johnson, White, Marshall, Crozier, Frame. Nays: None.

RE: SPECIAL PRESENTATIONS AND APPEARANCES**RE: PRESENTATION OF ACHIEVEMENT AWARD FROM THE VIRGINIA ASSOCIATION OF COUNTIES (VACO)**

Katie Boyle, Director of Government Affairs for the Virginia Association of Counties, presented Orange County with an Achievement Award for its "Whole Blood" project. Nathan Mort, Chief of Fire and EMS, and Mark Sikora, Captain, offered remarks on the award and on the efforts of staff and the pride behind the "Whole Blood" project.

RE: CONSENT AGENDA

On the motion of Mr. Crozier, seconded by Mr. White, which carried by a vote of 5-0, the Board adopted the Consent Agenda, as presented.

Ayes: Johnson, White, Marshall, Crozier, Frame. Nays: None.

RE: FY23 BUDGET AMENDMENTS (SUPPLEMENTALS AND TRANSFERS)

As part of the Consent Agenda, the Board approved the following budget amendments, as presented:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BUDGET	BUDGET CHANGE	AMENDED BUDGET
30030006-33500	Donations - Animal Shelter	\$ (1,274.00)	\$ (600.00)	\$ (1,874.00)
43520003-43115	Prof. Serv. - Emergency Vet	171,479.00	600.00	172,079.00
30026501-32425	Friends of the Lib. Donations	(597.79)	(545.49)	(1,143.28)
47310001-46452	Books - Juv. - Other Vendor	4,955.00	45.49	5,000.49
47310001-46462	Books - Ad. - Other Vendor	6,021.33	500.00	6,521.33
30027001-33075	Airport Fuel Sales	(194,400.00)	(12,941.00)	(207,341.00)
48170001-46700	Gas/Oil for Resale	300,250.00	12,941.00	313,191.00
30052001-39900	Appropriated Fund Balance	(4,959,587.40)	(374,000.00)	(5,333,587.40)
41221001-43100	Prof. Serv. - Real Estate	0.00	374,000.00	374,000.00
TOTALS		\$ (4,673,153.86)	\$ 0.00	\$ (4,673,153.86)

RE: FY23 BUDGET AMENDMENTS FOR ORANGE COUNTY PUBLIC SCHOOLS

As part of the Consent Agenda, the Board approved a supplemental appropriation and budget amendment for FY23 for Orange County Public Schools in the amount of \$30,186 in the Operating Fund, \$203,571 in the Head Start Fund, and \$829,033 in the Food Service Fund, which represented additional State and Federal revenue that had been received, as presented.

RE: RESOLUTION TO REQUEST ACCEPTANCE OF DANIELS POINT DRIVE (ROUTE 749) INTO THE SECONDARY SYSTEM OF STATE HIGHWAYS

As part of the Consent Agenda, the Board adopted the following resolution, as presented:

RESOLUTION TO REQUEST DANIELS POINT DRIVE (ROUTE 749) BE ACCEPTED INTO THE SECONDARY SYSTEM OF STATE HIGHWAYS IN ORANGE COUNTY, VIRGINIA

WHEREAS, the eligible street described on the VDOT AM-4.3 Form, fully incorporated herein by reference, is shown on a plat recorded in the Clerk's Office of the Circuit Court of Orange County; and

WHEREAS, the street described has been developed in Orange County and has been constructed in accordance with the plans submitted to and approved by the Virginia Department of Transportation, and the street has been inspected by the Office of the Land Development Engineer and found to be acceptable in the State Highway System;

NOW, THEREFORE, BE IT RESOLVED, on this 25th day of October, 2022, that the Orange County Board of Supervisors hereby requests that the Virginia Department of Transportation add the described street listed on the VDOT AM-4.3 Form to the Secondary System of State Highways in Orange County, pursuant to Section 33.2-705 of the Code of Virginia, as amended, and the Subdivision Street Requirements; and

BE IT FURTHER RESOLVED, that the Board of Supervisors guarantees a clear and unrestricted right-of-way and any necessary easements for cuts, fills, and drainage.

RE: ANNUAL APPOINTMENTS TO THE YOUTH COUNCIL

As part of the Consent Agenda, the Board appointed the following members to the Youth Council for the 2022-2023 School Year:

8th Grade

Amiyah Dallas - PHMS
Brynlee Grayson - LGMS
Amanti Lindsey - LGMS

9th Grade

Jennifer Benedetto
Rylyn Deeds

10th Grade

Shyanne Brown

11th Grade

Taylor Belcher
Chloe Case
Jackson Hamilton
Jude Melton
Autumn Morgante

12th Grade

Grace Adams
Adrianna Angel
Lucy Babcock
Scott Clore
Peyton Courtney
Kylie Desselle
Terri Jones
McKelle Labrum
Emily Lee
Gwen Lumsden
Charlotte Samuels
Chayse Vines
Yancey Wegner

RE: ADOPTION OF THE OCTOBER 11, 2022 WORKSESSION MINUTES

As part of the Consent Agenda, the Board adopted the October 11, 2022 Worksession minutes, as presented.

RE: ADOPTION OF THE OCTOBER 11, 2022 REGULAR MEETING MINUTES

As part of the Consent Agenda, the Board adopted the October 11, 2022 Regular Meeting minutes, as presented.

RE: NEW BUSINESS

RE: AWARD OF THE CONTRACTS FOR SNOW AND ICE REMOVAL SERVICES

Amanda Amos, Contract and Procurement Specialist, explained that staff had released a solicitation on August 18, 2022, for snow and ice removal services. She noted the Request for Proposal was advertised on the County's website, in The Orange Review, and on eVA (Virginia's e-procurement website), and a total of four (4) responses were received.

Ms. Amos indicated that AC's Lawncare, LLC and Eazy Cutters Lawn Care were the lowest responsive bidders, as reflected in the bid tabulation. After verifying equipment for the services, staff recommended entering into contracts with both companies for a period of one (1) year, with the option to renew for four (4) additional one-year terms. Ms. Amos stated the contracts would be subject to the annual appropriation of funds by the Board of Supervisors.

Discussion ensued among the Board regarding: why staff recommended two contracts; and the segmentation of the various locations throughout the County.

On the motion of Mr. Crozier, seconded by Mr. Frame, which carried by a vote of 5-0, the Board authorized staff to enter into contracts with AC's Lawncare, LLC and Eazy Cutters Lawn Care for snow and ice removal services for a one-year term, with the option of four (4) additional one-year renewals, as presented.

Ayes: Johnson, White, Marshall, Crozier, Frame. Nays: None.

RE: APPROVAL OF THE PERFORMANCE AGREEMENT WITH HOLTZBRINCK PUBLISHERS, LLC

Rose Deal, Economic Development Director, explained that Macmillan Publishers' (MPS) distribution facility had relied on leased outside storage for inventory overflow for many years. However, the company had recently experienced significant growth, to the extent that the number of books needed to store at any given time exceeded the available warehouse space within a reasonable distance of its main facility. She noted it was also very expensive and inefficient to frequently move inventory between multiple locations.

As such, Ms. Deal stated MPS had decided to expand its main facility by approximately 50%, which would provide MPS with enough warehouse space, both to continue to grow at the current pace and to exit costly leased space. She explained that, by bringing all inventory under one roof, MPS would reduce its costs and increase the efficiency of inventory management and order fulfillment for its customers. Ms. Deal noted that, as part of the expansion, MPS had requested receipt of local incentives through a performance agreement.

Ms. Deal indicated that the expansion projected real estate improvements of \$20 million and machinery and equipment purchases of \$6 million and, as such, the County was willing to offer performance-based incentives in the form of tax grants equal to \$250,000 across three years. She presented the Performance Agreement for the Board's consideration, which outlined the tax grants and the performance measures.

Discussion ensued among the Board regarding: how this dollar amount compared to the incentive amounts of other expansion projects; how the amount of the incentives was determined; and the fact that this was a local option versus a State match requirement.

On the motion of Mr. Frame, seconded by Mr. Marshall, which carried by a vote of 5-0, the Board approved the Performance Agreement with Holtzbrinck Publishers, LLC, as presented.

Ayes: Johnson, White, Marshall, Crozier, Frame. Nays: None.

RE: OLD BUSINESS

There were no matters for Old Business at this time.

RE: DEPARTMENT DIRECTOR / CONSTITUTIONAL OFFICER REPORTS

There were no Department Director or Constitutional Officer Reports at this time.

RE: COUNTY ATTORNEY'S REPORT

The County Attorney had nothing to report on at this time.

RE: COUNTY ADMINISTRATOR'S REPORT

The County Administrator had nothing to report on at this time.

RE: BOARD COMMENT

Supervisor Crozier indicated he had received many phone calls regarding the personal property tax bills. He explained that the Board took two separate actions to reduce the personal property tax rate in order to combat the unprecedented increase in used vehicle values. Mr. Crozier wanted to be clear that the Board of Supervisors does not set the values for vehicles and he urged citizens to stay informed.

RE: INFORMATIONAL ITEMS

The Board received the following correspondence for its information:

- Social Services Quarterly Report
- Culpeper Soil and Water Conservation District (CSWCD) Minutes

RE: APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board re-appointed Robert Fuqua as an At-Large Representative on the Rappahannock-Rapidan Community Services Board for a three-year term, with said term commencing January 1, 2023, and expiring on December 31, 2025.

On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board re-appointed Janis Rieley as an At-Large Representative on the Rappahannock-Rapidan Community Services Board for a three-year term, with said term commencing January 1, 2023, and expiring on December 31, 2025.

Ayes: Johnson, White, Marshall, Crozier, Frame. Nays: None.

RE: CALENDAR

The Board received copies of its calendar of meetings for the months of October 2022, November 2022, and December 2022.

RE: SCHEDULE A PUBLIC HEARING FOR REZ 20-01 (SIGNATURE SERIES)

By consensus, the Board authorized staff to advertise for and schedule a public hearing for REZ 20-01 on Tuesday, December 20, 2022, as presented.

RE: PUBLIC HEARING #1; STA 22-03

Eric Bittner, Planner, presented the staff report regarding proposed amendments to the Subdivision Ordinance concerning record plat requirements and certifications, improvements plans, and the definition of immediate family, which had previously been initiated and discussed by the Board. He reviewed the proposed language, indicating that the Planning Commission's vote had resulted in a recommendation of approval with removal of the amendment to the definition of immediate family.

At 5:22 p.m., Chairman Johnson called the Public Hearing to order to receive comments on the following:

STA 22-03

The Board of Supervisors will consider a Subdivision Text Amendment to Sections 54-40, 54-41, 54-42, and 54-43 concerning information, notes, and certifications required on all plats to be recorded in Orange County; to Section 54-6 to include aunt, uncle, niece, and nephew as members of immediate family; and to Section 54-46 to exclude driveways and family subdivisions from submitting an improvement plan as part of record plat review.

There being no speakers, Chairman Johnson closed the Public Hearing at 5:22 p.m.

Discussion ensued among the Board regarding: including the amendment to the definition of immediate family; the purpose of allowing family subdivisions; and a thank you to the surveyors, Board members, and staff who were involved in preparing the amendment.

On the motion of Mr. Crozier, seconded by Mr. Marshall, which carried by a roll call vote of 5-0, the Board adopted the following ordinance, as presented:

ORDINANCE APPROVING AMENDMENTS TO ARTICLE I (GENERAL PROVISIONS) AND ARTICLE IV (RECORD PLAT AND IMPROVEMENTS PLAN REQUIREMENTS), SECTION 54 (SUBDIVISION), OF THE ORANGE COUNTY CODE OF ORDINANCES CONCERNING DEFINITIONS, RECORD PLAT INFORMATION AND CERTIFICATES, AND IMPROVEMENTS PLAN REQUIREMENTS

WHEREAS, Planning Commission action was previously initiated on amendments to Article I (General Provisions) and Article IV (Record Plat and Improvements Plan Requirements), Section 54 (Subdivision), of the Orange County Code of Ordinances concerning definitions, record plat information and certificates, and improvements plan requirements; and

WHEREAS, the recommended language for the text amendments was prepared, which was presented to the Planning Commission for consideration; and

WHEREAS, the Planning Commission advertised and conducted a Public Hearing on the proposed text amendments on October 6, 2022; and

WHEREAS, after discussing the proposed text amendments, the Planning Commission recommended approval of the proposed text amendments to the Board of Supervisors, as modified during its meeting; and

WHEREAS, the Board of Supervisors advertised and conducted a Public Hearing on the proposed text amendments on October 25, 2022; and

WHEREAS, following discussion at the Public Hearing, the Board of Supervisors hereby supports the proposed text amendments, as presented during its Public Hearing; and

WHEREAS, public necessity, convenience, general welfare, and/or good practice also support approval of the proposed text amendments, as presented;

NOW, THEREFORE, BE IT ORDAINED, on this 25th day of October, 2022, that the Orange County Board of Supervisors hereby approves the proposed amendments to Article I (General Provisions) and Article IV (Record Plat and Improvements Plan Requirements), Section 54 (Subdivision), of the Orange County Code of Ordinances concerning definitions, record plat information and certificates, and improvements plan requirements, as presented and shown below.

Ayes: Johnson, White, Marshall, Crozier, Frame. Nays: None.

Amendments to the Orange County Code of Ordinances

**As adopted in Ord. No. 221025 – PH1
by the Orange County Board of Supervisors
on October 25, 2022**

Chapter 54 - Subdivision

Article I – General Provisions

Sec. 54-6 – Definitions

The following definitions shall apply in the administration of this ordinance:

[...]

Family, immediate. Any person who is a natural or legally-defined offspring, stepchild, spouse, sibling, grandchild, grandparent, aunt, uncle, niece, nephew, or parent of a property owner.

[...]

Article IV – Record Plat and Improvements Plan Requirements

Sec. 54-40 – When Required

A record plat shall be required for: all subdivisions; boundary line adjustments; property consolidations; public access, water/wastewater/drainage, stormwater, and public easement dedications; and right-of-way dedications. An accompanying improvements plan shall be required for any road construction, road extension, construction of water, wastewater, and/or drainage lines and facilities, construction of stormwater facilities, and any improvements so required by this Ordinance or by the Subdivision Agent.

Sec. 54-41 – Form and Preparation

The plat and any associated plans shall be prepared by a professional surveyor or engineer licensed by the Commonwealth of Virginia. Documents shall consist of black or blue lines on white paper with a maximum overall size of eighteen inches by twenty-four inches (18"x24") for plats and twenty-four inches by thirty-six inches (24"x36") for improvements plans. Plats and plans shall be consistent with the quality and formatting requirements set forth in ~~the Library of Virginia Records Management Standards for Plats, 17VAC15-61~~ and with the minimum standards and procedures for land boundary surveying practice set forth in ~~the Code of Virginia~~ 18VAC10-20-370.

Sec. 54-42 – Record Plat Information

A record plat shall show:

a) All requirements of 18VAC10-20-370:

~~a) — A title block denoting the type of plat, affected property owners' names or subdivision name (if applicable), tax parcel number(s) and source(s) of title for the affected properties, phase name/number (if applicable), and original date of plat/plan preparation;~~

~~b) — The name, signature, license number, seal, business address, and contact information for the surveyor or engineer involved in plat preparation;~~

~~c) b) A graphic scale, date, and north arrow (on every page containing graphic information);~~

~~d) c) An area to list revisions and dates, if applicable;~~

- e)d) A vicinity map showing the subject property and its relationship to surrounding roads, area names and landmarks, jurisdictional boundaries, etc. at a scale sufficient to determine the location within the County;
- ~~f) Tax parcel numbers, owners, and sources of title for all adjacent lots;~~
- g)e) The zoning district of the subject lot(s) and, in the case of multiple zoning districts, the location where the districts split;
- h)f) Phases of development, if applicable (Major Subdivision);
- ~~i) Acknowledgement of any proffers affecting the property pursuant to any approved conditional zoning, or any approved variances;~~
- ~~j) Boundaries of the entire affected property/properties (unless otherwise provided for in this Ordinance) with straight lines described by distances to the nearest hundredth of a foot and bearings to the nearest second, and curves described by the radius, arc, and chord to the nearest hundredth of a foot and the delta and chord bearings to the nearest second;~~
- ~~k) Lot numbers in consecutive numerical order (if applicable);~~
- ~~l) Changes in acreage of affected lots and/or acreages of new lots (if applicable);~~
- ~~m) Jurisdictional boundaries (i.e. town limits and County lines);~~
- ~~n) If any affected properties were acquired via more than a single source of title, the dividing line(s) between the multiple tracts shown as a dashed line;~~
- ~~o) The location, roadway width, right-of-way and/or easement width, right-of-way and/or easement source of title, and name (and route number if applicable) of existing roads;~~
- ~~p) Known easements, including any easement(s) shown on a plat recorded in the Orange County Circuit Court, along with their respective deed book and page numbers (or instrument numbers) and owners of record;~~
- ~~q) The locations of existing entrances and approximate locations of proposed entrances onto adjacent state roads along with distances to the nearest intersection(s);~~
- r)g) The approximate location and extent of any 100-year floodplain as identified on current FEMA FIRM maps;
- s)h) The location and extent of any mapped dam break inundation zones, ~~or a statement that no the property is not located within any such zone;~~
- ~~t) The identification and delineation of any existing wetlands in accordance with the current US Army Corps of Engineers Wetlands Delineation Manual (if shown as part of a preliminary plat);~~
- ~~u) The extent of any existing waterbodies (with approximate acreages);~~
- ~~v) The approximate locations of perennial streams and intermittent streams, and their names if applicable;~~
- ~~w) Any cemetery and other place of burial, which shall be delineated and reserved within an open space easement, the boundaries of which shall be no closer than ten (10) feet to the extent of the burial area;~~
- ~~x) The location, right-of-way widths, and names of proposed roads (proposed public roads shall be labeled as "dedicated to public use"), provided the proposed road names have been approved by the County's addressing coordinator;~~
- y)i) The locations, dimensions, and purposes of all proposed easements and land to be dedicated to public use in fee simple, or to be held in common ~~(proposed public easements shall be labeled as "reserved for public use");~~
- ~~z) Easements for temporary cul-de-sacs and turnarounds, if applicable;~~
- ~~aa) The known or readily-observed locations of existing wells, existing septic drainfields (and reserved areas), public water lines, public sewer lines, gas lines, power lines, manholes, and fire hydrants;~~
- ~~ab) Any land to be dedicated to public use in fee simple, or to be held in common ownership;~~
- ~~ac) The boundaries and acreages for any areas reserved for recreational or open space purposes;~~
- ~~ad) Signature blocks for "Orange County Subdivision Agent," "Virginia Department of Transportation" (as applicable), "Rapidan Service Authority" (or other public utility provider; as applicable), and "Virginia Department of Health" (as applicable);~~

Sec. 54-43 – Record Plat Notes and Certificates

The following notes and certificates shall appear on the record plat, and shall be executed as appropriate:

- a) As a standalone note in bold face:
 "This plat must be recorded within six (6) months of the Subdivision Agent's approval signature or it shall be considered void."
- b) "I certify that the land shown on this plat is titled in the name (insert owner's name) as recorded in (insert Circuit Court deed book/page number or instrument number) and that this plat has been prepared in accordance with all County requirements and state code requirements regarding the preparation of plats, including the minimum state standards and procedures for land boundary survey practice, and may be committed to record in the Circuit Court." (to be signed and dated by the surveyor or engineer)
- c) "The platting and/or dedication of the property shown hereon, being (insert Circuit Court deed book/page number or instrument number and County tax parcel number for each affected property), is with the free consent and in accordance with the desire of the undersigned owners, proprietors, and trustees, if any." (to be signed and dated by all owners; each signature shall be notarized)
- d) "The (insert type of plat) shown hereon has been reviewed and approved by the undersigned in accordance with existing regulations and may be committed to record." (to be followed by the appropriate signature blocks for review agencies)
- ~~e) "This plat has been prepared (with / without) the benefit of a title report."~~
- ~~f) A statement as to whether the plat represents a current field survey and/or represents a compilation of deeds and/or plats of record.~~
- ~~g) Addresses, if any, for structures on affected properties.~~
- ~~h) "(A portion / Portions) of the (property / properties) shown hereon (is / are) located within FEMA flood zone (A / AE) (areas subject to inundation by the 1% annual chance flood event), as shown on FIRM map (insert the number of the map panel(s)), dated (insert the date of the FIRM map)."
 OR
 "(Property / Properties) shown hereon (is / are) located within FEMA flood zone X (areas outside of the 0.2% annual chance floodplain)."~~
- ~~i) If any affected property is subject to a conservation easement, a note specifying that the easement exists and specifying the deed book/page number or instrument number for the deed of easement.~~
- ~~j)e)~~ For family subdivisions:
 "This is a family subdivision as defined by the Orange County Subdivision Ordinance. Each lot created hereon as a family subdivision shall be titled in the name of the immediate family member for whom the subdivision is approved for a period of no less than five (5) years from the date of plat approval."
- ~~k)f)~~ For a plat requiring VDH review and approval:
 "A copy of the plat showing the approved building, well, and septic field locations, unless otherwise noted, is on file in the Orange County Virginia Department of Health office."
- ~~l)g)~~ For a plat showing the creation of a residual lot greater than six (6) acres in size:
 "Approval of the residue lot shown hereon does not certify or guarantee the presence of adequate soils to support an onsite wastewater treatment system, nor does it guarantee that the lot is deemed buildable by the County."
- ~~m)h)~~ For the creation or extension of a private road:
 "(Insert name of private road) shown hereon is private and its maintenance is not a public responsibility. It shall not be eligible for acceptance into the state secondary system for maintenance until such time as it is constructed and otherwise complies with all requirements of the Virginia Department of Transportation for the addition of subdivision roads current at the time of such request. Any costs required to cause this road to become eligible for addition into the state system shall be provided with funds other than those administered by the Virginia Department of Transportation."
- ~~n)i)~~ For the creation or extension of a public road:
 "(Insert name of public road(s)) shown hereon (is / are) hereby dedicated to public use, and shall be constructed to meet the Virginia Department of Transportation Secondary Street Acceptance Requirements. (This road / These roads), upon meeting the necessary state requirements and with the appropriate petition to the Orange County Board of Supervisors, may be included in the system state highways for maintenance by VDOT, upon VDOT approval."

- Ⓢ)j) For a plat showing the creation of a private access easement, private road right-of-way, or any new driveway onto an existing state road:
“Prior to construction of any new entrance and/or road connecting to an existing state road, a VDOT Land Use (Entrance) Permit shall be required in addition to a Land Disturbance Permit issued by Orange County.”
- Ⓢ)k) For a plat showing the reservation of temporary turnaround easements:
“The area(s) on this plat designated for temporary turnaround(s) shall be constructed and used until (road name(s)) (is / are) extended, at which time the land within the reserved area(s) shall revert to the underlying owners and the turnaround easement shall be deemed abandoned.”
- Ⓢ)l) For a plat showing the vacation of a previous agricultural subdivision and subsequent approval of the lot(s) as buildable:
“Approval and recordation of this plat vacates the previous agricultural subdivision recorded in (insert Circuit Court deed book/page number or instrument number for the plat) and hereby creates a lot deemed buildable by the County.”

Sec. 54-46 – Improvements Plan Information

- a) An improvements plan for any road, unless a driveway or family subdivision, sidewalk, water/sewer, stormwater, or other physical improvements required as part of the development which are related to any of the following types of development shall be submitted with the record plat review application:
- 1) Any plat which requires the construction of a new road to serve three (3) or more lots, or the extension of an existing road which cumulatively serves three (3) or more lots;
 - 2) Any plat which requires the installation of sidewalks and/or street lights;
 - 3) Any plat which requires the installation of stormwater facilities and infrastructure;
 - 4) Any plat to be served by public water and/or sewer;
 - 5) Any plat to be served by a community water and/or sewer system; and
 - 6) Any unique situation not listed above for which physical improvements are required by County Code or by the Subdivision Agent.

RE: PUBLIC COMMENT

At 5:25 p.m., Chairman Johnson opened the floor for public comment.

There being no speakers, public comment was closed at 5:25 p.m.

RE: ADJOURN

On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adjourned the meeting at 5:25 p.m. Ayes: Johnson, White, Marshall, Crozier, Frame. Nays: None.

R. Mark Johnson, Chairman

Theodore L. Voorhees, County Administrator