At a Regular Meeting of the Orange County Board of Supervisors held on Tuesday, May 27, 2025, beginning at 5:00 p.m., in the Meeting Room of the Public Safety Building, 11282 Government Center Drive, Orange, Virginia. Present: R. Mark Johnson, Chairman; Eduward M. Van Hoven, Vice Chairman; Crystal D. Hale; Keith F. Marshall and J. Bryan Nicol. Absent: None. Also present: Theodore L. Voorhees, County Administrator; Amy Wilson, County Attorney; and LaToya M. Smith, Chief Deputy Clerk.

RE: ADOPTION OF AGENDA

Chairman Johnson informed the Board of the need to amend the agenda to accommodate the introduction of the new Finance Director for Orange County (to be added as Item 3B under Special Presentation and Appearances), and to allow for discussion of the Berkley Group contract (to be added as Item 7B under Matters for Discussion or Consideration).

On the motion of Ms. Hale, seconded by Mr. Nicol, which carried by a vote of 5-0, the Board adopted the agenda, as amended above. Ayes: Hale, Nicol, Johnson, Marshall, Van Hoven. Nays: None. Absent: None.

RE: SPECIAL PRESENTATIONS AND APPEARANCES

RE: PRESENTATION OF CERTIFICATE OF APPRECIATION TO JOAN McCLUNG

Chairman Johnson read the Certificate of Appreciation.

Ms. McClung was given an opportunity to present remarks at this time.

Chairman Johnson presented a plaque containing the signed certificate to Joan McClung in recognition of her contributions as a member of the Library Board.

RE: INTRODUCTION OF NEW FINANCE DIRECTOR

Glenda Paul, Deputy County Administrator, introduced Andrew Oliver, CPA, the new Finance Director for Orange County. Mr. Oliver previously served as Deputy Director of Finance for the City of Virginia Beach, and has nearly 25 years of experience in finance.

Mr. Oliver expressed appreciation for the opportunity to serve in this capacity.

RE: CONSENT AGENDA

On the motion of Mr. Van Hoven, seconded by Mr. Marshall, which carried by a vote of 5-0, the Board adopted the Consent Agenda, as presented.

Ayes: Johnson, Van Hoven, Hale, Marshall, Nicol. Nays: None. Absent: None.

RE: FY25 BUDGET AMENDMENTS (SUPPLEMENTALS AND TRANSFERS)

As part of the Consent Agenda, the Board approved the following budget amendments, as presented:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BUDGET	BUDGET CHANGE	AMENDED BUDGET
30052001 39900	Appropriated Fund Balance	(6,388,507.94)	(69,477.00)	(6,457,984.94)
41221501 43150	Prof. Serv.-Legal	241,569.40	69,477.00	311,046.40
30030002 33625	Donations-Triad	(11,115.00)	(1,265.00)	(12,380.00)
43177003 46800	Project Lifesaver Expenses	7,909.00	1,265.00	9,174.00
30045001 35825	(SMIS)State Miscellaneous	(470.00)	(3,485.00)	(3,955.00)
42210001 45530	Meals & Lodging	-	2,913.00	2,913.00
42210001 45510	Mileage Tolls & Park	70.00	572.00	642.00
30030006 33500	Donations-Animal Shelter	(265,817.00)	(10,378.00)	(276,195.00)
43520003 43115	Prof. Serv.-Emergency Vet	241,410.00	10,378.00	251,788.00
30045006 35775	State - Airport Grant	(496,305.20)	(3,290.00)	(499,595.20)
48170001 43370	Grounds Maintenance	71,873.00	3,290.00	75,163.00
49310001 47205 P5000	To School Operating Fund	24,972,093.06	(438,800.00)	24,533,293.06
49310001 47231	To School Cap. Projects Fund	1,178,666.00	438,800.00	1,617,466.00
49310001 47205 P5000	To School Operating Fund	24,972,093.06	(2,212.00)	24,969,881.06
30052001 39900	Appropriated Fund Balance	(6,388,507.94)	2,212.00	(6,386,295.94)
49310001 47205 P5000	To School Operating Fund	24,972,093.06	(2,500.00)	24,969,593.06
30052001 39900	Appropriated Fund Balance	(6,388,507.94)	2,500.00	(6,386,007.94)
49310001 47205 P5000	To School Operating Fund	24,972,093.06	(15,134.00)	24,956,959.06
30052001 39900	Appropriated Fund Balance	(6,388,507.94)	15,134.00	(6,373,373.94)
49310001 47205 P5000	To School Operating Fund	24,972,093.06	(14,603.00)	24,957,490.06
30052001 39900	Appropriated Fund Balance	(6,388,507.94)	14,603.00	(6,373,904.94)
49310001 47205 P5000	To School Operating Fund	24,972,093.06	(34,681.00)	24,937,412.06
30052001 39900	Appropriated Fund Balance	(6,388,507.94)	34,681.00	(6,353,826.94)
49310001 47205 P5000	To School Operating Fund	24,972,093.06	(8,949.00)	24,963,144.06
30052001 39900	Appropriated Fund Balance	(6,388,507.94)	8,949.00	(6,379,558.94)
49140001 45900	Contingency	226,000.00	(10,000.00)	216,000.00
49210001 46880	SettlContrib.-Scholarship	-	10,000.00	10,000.00

RE: <u>OLD BUSINESS</u>

RE: <u>ADOPTION OF THE FY26-FY30 CAPITAL IMPROVEMENTS PLAN</u>

Amanda Amos, Contract and Procurement Specialist, reminded the Board that staff presented the Capital Improvements Plan for FY2026-FY2030 to the Board at its April 8, 2025 meeting. She noted that the draft includes sections summarizing recommendations by department and funding source. An interactive link to the digital CIP book will be made available on the County's website upon approval. Ms. Amos went on to say the FY2026 requests include debt payments and projects totaling $20,314,473.92, which continue to use the Fire & EMS Levy Fund as appropriate, and are consistent with the Board's Financial Policies.

On the motion of Mr. Marshall, seconded by Ms. Hale, which carried by a roll call vote of 5-0, the Board adopted the Capital Improvements Plan for Fiscal Years 2026-2030, as presented.

Ayes: Marshall, Hale, Nicol, Johnson, Van Hoven. Nays: None. Absent: None.

RE: <u>MATTERS FOR DISCUSSION OR CONSIDERATION</u>

RE: <u>OPIOID FUND APPROPRIATION REQUEST</u>

Ashley Jacobs, Management Analyst, was recognized and introduced Dr. Laura Mahan, the new Opioid Response Coordinator. Ms. Jacobs provided a brief update on the Opioid Response Program.

Ms. Jacobs then requested the Board's approval to enter into a contract with PlaceBased Media, which is a social impact media company specializing in community-centered public health campaigns. This request is in support of the County's Opioid Abatement efforts and is in alignment with the Epidemic Intelligence Council's Opioid Funding Recommendations Road Map. The six-month long campaign will include 23 locations countywide for a total cost of $20,700. The proposed initiative includes placing educational outreach materials at 23 local businesses and public spaces across the county to raise awareness about opioid misuse, promote prevention strategies, and support recovery. This effort is part of Orange County's larger opioid response strategy, supported by funds from the national opioid settlement, specifically the Distributor Settlement Agreement.

On the motion of Mr. Nicol, seconded by Ms. Hale, which carried by a vote of 5-0, the Board authorized the County Administrator to execute a contract with PlaceBased Media in the amount of $20,700 from the Opioid Fund for the implementation of a locally rooted opioid prevent and recovery awareness campaign at 23 locations in Orange County, contingent upon final review by the County Attorney.

Ayes: Johnson, Van Hoven, Hale, Marshall, Nicol. Nays: None. Absent: None.

RE: DISCUSSION OF BERKLEY GROUP CONTRACT

The Board resumed discussion of the intended scope of the Berkley Group Contract as it relates to the Orange County Zoning Ordinance Update Project.

The Board reached a consensus to temporarily suspend the existing contract with Berkley Group for the Zoning Ordinance Update until such time as the Board is better able to define its expectations with regard to the scope of the project.

Michelle Mixell, Director of Development Services, offered some ideas for a format that could potentially help the discussions going forward.

Staff will aim to follow up with the Board within the next week with a proposal of how staff and Berkley would recommend moving forward.

It was suggested a special meeting to focus only on this topic might be helpful. It was agreed the focus should be on getting the process right first before moving to policy discussions.

RE: DEPARTMENT DIRECTOR / CONSTITUTIONAL OFFICER REPORTS

There were no Department Director or Constitutional Officer reports at this time.

RE: COUNTY ATTORNEY'S REPORT

The County Attorney had no report at this time.

RE: COUNTY ADMINISTRATOR'S REPORT

The County Administrator had nothing to report at this time.

RE: BOARD COMMENTS

There were no Board Comments at this time.

RE: INFORMATIONAL ITEMS

The Board received the following correspondence for its information:

- CSA Monthly Report;
- Office on Youth Quarterly Report

RE: APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

By consensus, the Board re-appointed Sam Kessler as an At-Large Representative on the Health Center Commission for a four-year term, with said term commencing immediately and expiring on March 31, 2029.

By consensus, the Board re-appointed David Davies as the District Five Representative on the Board of Zoning Appeals, for a five-year term, with said term commencing July 1, 2025 and expiring on June 30, 2030.

By consensus, the Board re-appointed Nancy Richardson as the District One Representative on the Social Services Advisory Board, for a four-year term, with said term commencing July 1, 2025 and expiring on June 30, 2029. This appointment is subject to confirmation of Ms. Richardson's eligibility to serve an additional term.

By consensus, the Board appointed Christine Inscoe as an At-Large (Orange County) Representative on the Skyline Community Action Partnership. This appointment is to fill an unexpired term through December 31, 2027.

RE: CALENDAR

The Board received copies of its updated calendar of meetings for the months of May 2025, June 2025, and July 2025.

RE: PUBLIC COMMENT

At this time, Chairman Johnson opened the floor for public comment.

The following individual spoke:

- James Luther; Orange

There being no further speakers, Chairman Johnson closed the public comment period.

RE: CLOSED MEETING

At 5:55 p.m., Ms. Wilson read the following motion authorizing Closed Meeting:

WHEREAS, the Orange County Board of Supervisors desired to discuss in Closed Meeting the following matters:

- Discussion or consideration of a personnel matter, specifically concerning the County Attorney and the CEO of Dogwood Village of Orange County, as permitted by Section 2.2-3711.A.1 of the Code of Virginia

WHEREAS, pursuant to §2.2-3711 (A)(1) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED, that the Orange County Board of Supervisors hereby authorized discussion of the aforestated matters in Closed Meeting.

On the motion of Ms. Hale, seconded by Mr. Marshall, which carried by a vote of 5-0, the Board adopted the resolution authorizing Closed Meeting, as presented. Ayes: Johnson, Van Hoven, Marshall, Hale, Nicol. Nays: None. Absent: None.

RE: CERTIFICATION OF CLOSED MEETING

At 6:33 p.m., Ms. Smith read the following resolution certifying Closed Meeting:

WHEREAS, the Orange County Board of Supervisors has, this day, adjourned into Closed Meeting in accordance with a formal vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information Act requires certification that such Closed Meeting was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED, that the Orange County Board of Supervisors hereby certified that, to the best of each member's knowledge, i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Meeting to which this certification applied, and ii) only such public business matters as were identified in the motion by which the said Closed Meeting was convened were heard, discussed or considered by it.

Ayes: Johnson, Van Hoven, Marshall, Hale, Nicol. Nays: None. Absent: None.

RE: ADJOURN

On the motion of Mr. Nicol, which carried by a vote of 5-0, the Board adjourned the meeting at 6:34 p.m. Ayes: Johnson, Van Hoven, Hale, Marshall, Nicol. Nays: None. Absent: None.

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R. Mark Johnson, Chairman Glenda B. Paul, County Administrator