At a Regular Meeting of the Orange County Board of Supervisors held on Tuesday, July 8, 2025, beginning at 5:00 p.m., in the Meeting Room of the Public Safety Building, 11282 Government Center Drive, Orange, Virginia. Present: R. Mark Johnson, Chairman; Eduward M. Van Hoven, Vice Chairman; Crystal D. Hale, Keith F. Marshall and J. Bryan Nicol. Absent: None. Also present: Theodore L. Voorhees, County Administrator; Amy Wilson, County Attorney; and LaToya M. Smith, Chief Deputy Clerk.

RE: ADOPTION OF AGENDA

On the motion of Mr. Van Hoven, which carried by a vote of 5-0, the Board adopted the agenda, as presented. Ayes: Nicol, Johnson, Hale, Marshall, Van Hoven. Nays: None. Absent: None.

RE: SPECIAL PRESENTATIONS AND APPEARANCES

There were no presentations to be made at this time.

RE: CONSENT AGENDA

On the motion of Mr. Nicol, which carried by a vote of 5-0, the Board adopted the Consent Agenda, as presented.

Ayes: Johnson, Van Hoven, Hale, Marshall, Nicol. Nays: None. Absent: None.

RE: FY25 BUDGET AMENDMENTS (SUPPLEMENTALS AND TRANSFERS)

As part of the Consent Agenda, the Board approved the following budget amendments, as presented:

(See next page)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BUDGET	BUDGET CHANGE	AMENDED BUDGET
30045004 35975	FA-DCJS For Sheriff	-5,533.00	-197	-5,730.00
43120006 46800	SHF Forfeited Asset Expenses	58,459.00	197	58,656.00
30045003 35750	FA-DCJS For Comm Attny	-1,113.00	-199	-1,312.00
42210002 46800	CA Forfeited Asset Expenses	23,791.00	199	23,990.00
30047004 37135	FA-Federal-Sheriff	-9,699.00	-2,446.00	-12,145.00
43120006 46800	SHF Forfeited Asset Expenses	58,459.00	2,446.00	60,905.00
30047004 37135	FA-Federal-Sheriff	-9,699.00	-689	-10,388.00
43120006 46800	SHF Forfeited Asset Expenses	58,459.00	689	59,148.00
30026501 32400	Orange Library-Lost Books	-1,319.00	-106	-1,425.00
30026501 32475	Wilderness Library-Lost Books	-1,570.00	-275	-1,845.00
30026501 32525	Gordonsville Library-Lost Book	-773	-210	-983
30030004 32420	Donations-Orange Library	-10,626.00	-320	-10,946.00
30026501 32425	Friends Of The Library Donatio	-5,224.00	-200	-5,424.00
47310001 46466	Books-Refunds	1,319.00	106	1,425.00
47311001 46466	Books-Refunds	1,570.00	275	1,845.00
47312001 46466	Books-Refunds	773	210	983
47310001 46016	Digital Content for Public Use	59,874.00	320	60,194.00
47310001 46800	Library Program Expenses	8,602.00	200	8,802.00
30034005 34030	Sheriff Overtime Reimbursement	-1,235.00	-1,155.00	-2,390.00
43120001 41200	Wages-Overtime	244,437.00	1,155.00	245,592.00
49310006 47100	To General Fund	10,826.00	320	11,146.00
30051001 39312	Transfer From Capital Proj Fun	-10,826.00	-320	-11,146.00
30033505 33101	Donations-School Supplies	0	-895	-895
45370101 46806	School Supplies Program	695	895	1,590.00
30033505 33105	Vending Mach Proceeds	0	-96	-96
45370101 43300	Vending items for resale	0	96	96
30033505 33575	Donations-Youth Sub Abuse Prom	0	-5,900.00	-5,900.00
45371001 46000	Office Supplies	0	5,900.00	5,900.00
30033505 33600	Donations-At Risk Program	0	-100	-100
45371001 46000	Office Supplies	0	100	100
30033506 33250	Michael's Gift Donations	0	-11,268.00	-11,268.00
45370102 46800	Michael's Gift Expenses	8,787.00	11,268.00	20,055.00
30033515 31675	GBES-Fundraising	0	-2,230.00	-2,230.00
45342102 46520	Fundraising Supplies	0	2,230.00	2,230.00
30033515 31675	GBES-Fundraising	0	-1,323.00	-1,323.00
45342102 46800	GBES Sp Evts Expenses	0	1,323.00	1,323.00
30033515 31700	GBES-Field Trip	0	-1,020.00	-1,020.00
45342102 46800	GBES Sp Evts Expenses	0	1,020.00	1,020.00
30033515 31750	OES-Fundraising	0	-700	-700
45342202 46520	Fundraising Supplies	0	700	700
30033515 31750	OES-Fundraising	0	-908	-908
45342202 46800	OES Sp Evts Expenses	0	908	908
30033515 31775	OES-Field Trip	0	-938	-938
45342202 46800	OES Sp Evts Expenses	0	938	938
30033515 31785	LGES-Fundraising	0	-900	-900
45342302 46520	Fundraising Supplies	0	900	900
30033515 31785	LGES-Fundraising	0	-982	-982
45342302 46800	LGES Childcare Expenses	0	982	982
30033515 31790	LGES-Field Trip	0	-938	-938
45342302 46800	LGES Childcare Expenses	0	938	938
30033515 31797	LES-Fundraising	0	-750	-750
45342402 46520	Fundraising Supplies	0	750	750
30033515 31797	LES-Fundraising	0	-1,066.00	-1,066.00
45342402 46800	LES Childcare Expenses	0	1,066.00	1,066.00
30033515 31790	LGES-Field Trip	0	-458	-458
45342402 46800	LES Childcare Expenses	0	458	458

RE: FY26 BUDGET AMENDMENTS (SUPPLEMENTALS AND TRANSFERS)

As part of the Consent Agenda, the Board approved the following budget amendments, as presented:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BUDGET	BUDGET CHANGE	AMENDED BUDGET
30045060 35950	State Share-Libraries	-244,525.00	-140	-244,665.00
30052001 39900	Appropriated Fund Balance	-3,310,138.00	-3,218.00	-3,313,356.00
47310002 46016 P2202	Digital Content for Public Use	75,418.00	1,000.00	76,418.00
47320002 46016 P2202	Digital Content for Public Use	37,327.00	1,000.00	38,327.00
47330002 46016 P2202	Digital Content for Public Use	25,360.00	1,358.00	26,718.00
43120008 41111 P1275	Wages-Regular	0	41,877.00	41,877.00
43120008 42100 P1275	FICA & Medicare	0	2,558.00	2,558.00
43120008 42100 P1275	FICA & Medicare	0	599	599
43120008 42210 P1275	Retirement	0	3,807.00	3,807.00
43120008 42310 P1275	Medical Insurance	0	11,171.00	11,171.00
43120008 42310 P1275	Medical Insurance	0	255	255
43120008 42400 P1275	Group Life Insurance	0	495	495
43120008 42500 P1275	Disability Insurance	0	185	185
43120008 42500 P1275	Disability Insurance	0	26	26
43120008 42710 P1275	Worker's Compensation	0	16	16
43120008 41111 P1274	Wages-Regular	0	37,835.00	37,835.00
43120008 41111 P1275	Wages-Regular	0	15,380.00	15,380.00
43120008 41111 P1276	Wages-Regular	26,253.00	14,084.00	40,337.00
43120008 42100 P1274	FICA & Medicare	0	2,177.00	2,177.00
43120008 42100 P1274	FICA & Medicare	0	509	509
43120008 42100 P1275	FICA & Medicare	0	885	885
43120008 42100 P1275	FICA & Medicare	0	207	207
43120008 42100 P1276	FICA & Medicare	1,925.00	811	2,736.00
43120008 42100 P1276	FICA & Medicare	1,925.00	190	2,115.00
43120008 42210 P1274	Retirement	0	3,439.00	3,439.00
43120008 42210 P1274	Retirement	0	378	378
43120008 42210 P1274	Retirement	0	945	945
43120008 42210 P1275	Retirement	0	1,398.00	1,398.00
43120008 42210 P1275	Retirement	0	154	154
43120008 42210 P1275	Retirement	0	385	385
43120008 42210 P1276	Retirement	2,364.00	1,281.00	3,645.00
43120008 42210 P1276	Retirement	2,364.00	141	2,505.00
43120008 42210 P1276	Retirement	2,364.00	353	2,717.00
43120008 42310 P1274	Medical Insurance	0	10,944.00	10,944.00
43120008 42310 P1274	Medical Insurance	0	152	152
43120008 42310 P1275	Medical Insurance	0	4,450.00	4,450.00
43120008 42310 P1275	Medical Insurance	0	63	63
43120008 42310 P1276	Medical Insurance	3,254.00	4,075.00	7,329.00
43120008 42310 P1276	Medical Insurance	3,254.00	58	3,312.00
43120008 42400 P1274	Group Life Insurance	0	446	446
43120008 42400 P1275	Group Life Insurance	0	182	182
43120008 42400 P1276	Group Life Insurance	308	167	475
43120008 42500 P1274	Disability Insurance	0	167	167
43120008 42500 P1274	Disability Insurance	0	22	22
43120008 42500 P1275	Disability Insurance	0	68	68
43120008 42500 P1275	Disability Insurance	0	10	10
43120008 42500 P1276	Disability Insurance	130	62	192
43120008 42500 P1276	Disability Insurance	130	9	139
43120008 42710 P1274	Worker's Compensation	0	12	12
43120008 42710 P1275	Worker's Compensation	0	6	6
43120008 42710 P1276	Worker's Compensation	638	6	644
49150001 41901 P0331	Reserve/Wage Adjustments	389,073.00	-53,523.00	335,550.00
30045030 36100	DCJS-Victim Witness State	0	-59,360.00	-59,360.00
30046001 37015	DCJS-Victim Witness Federal	0	-49,557.00	-49,557.00

RE: ADOPTION OF THE APRIL 22, 2025 WORKSESSION MINUTES

As part of the Consent Agenda, the Board adopted the April 22, 2025 Worksession minutes, as presented.

RE: ADOPTION OF THE APRIL 22, 2025 REGULAR MEETING MINUTES

As part of the Consent Agenda, the Board adopted the April 22, 2025 Regular Meeting minutes, as presented.

RE: ADOPTION OF THE MAY 6, 2025 WORKSESSION MINUTES

As part of the Consent Agenda, the Board adopted the May 6, 2025 Worksession minutes, as presented.

RE: ADOPTION OF THE MAY 6, 2025 REGULAR MEETING MINUTES

As part of the Consent Agenda, the Board adopted the May 6, 2025 Regular Meeting minutes, as presented.

RE: ADOPTION OF THE MAY 13, 2025 REGULAR MEETING MINUTES

As part of the Consent Agenda, the Board adopted the May 13, 2025 Regular Meeting minutes, as presented.

RE: OLD BUSINESS

There was no Old Business to be discussed at this time.

RE: NEW BUSINESS

RE: LEASE PURCHASE OF AN AMBULANCE

Amanda Amos, Contract & Procurement Specialist, was present to request the Board's consideration of the lease-purchase of a Horton stock model ambulance mounted on a 2024 Ford F550 4x4 diesel cab and chassis from FESCO Emergency Sales, through Cooperative Contract No. AM10-23 with Houston-Galveston Area Council (HGAC), contingent upon approved bank financing.

Ms. Amos informed the Board that the process of procuring ambulances continues to be both time-consuming and challenging. Three units were ordered in December 2023; however, estimated delivery times are now projected to be at least another year. In the meantime, existing units frequently require repair, often taking them out of service. This results in departments being left without essential apparatus to respond effectively to emergencies.

Staff have worked with FESCO Emergency Sales to secure the Horton stock model described above at a total cost of $392,719. This vehicle is available for delivery within approximately 140 to 160 working days, which is significantly sooner than the current projected lead times for previously ordered units.

The Houston-Galveston Area Council (HGAC) is a cooperative purchasing agency through which County staff have previously purchased emergency response vehicles. HGAC currently holds Cooperative Contract AM10-23 with FESCO Emergency Sales, which the County may utilize for the procurement of this ambulance.

Funding for this ambulance has been budgeted in the Capital Improvements Plan (CIP), under Line Item 1312-49400003-C1065.

Nathan Mort, Fire & EMS Chief, was present and advised the Board that this is similar to what was done in 2023. It is a replacement, not adding to the fleet. The Horton model matches closely to what is currently on order, which will not confuse staff operating the back of the ambulance. Chief Mort briefed the Board on the status of the existing fleet, noting the ambulances were initially on a six-year replacement schedule; however, staff would like to eventually transition to a mileage concept for replacements.

Mr. Van Hoven expressed a desire to see more information, such as the idling hours and actual maintenance costs that have been incurred. Chairman Johnson suggested Mr. Van Hoven get with Chief Mort to look into that further. Mr. Marshall indicated he would like to be a part of that, too. Chairman Johnson suggested Mr. Van and Mr. Marshall form an ad hoc committee for this purpose.

It was noted the vendor will need a response from the County by next week regarding the intent to purchase this vehicle.

On the motion of Mr. Nicol, seconded by Mr. Marshall, which carried by a roll call vote of 4-1, the Board approved the lease-purchase of a Horton stock model ambulance mounted on a 2024 Ford F550 4x4 diesel cab and chassis from FESCO Emergency Sales, through Cooperative Contract No. AM10-23 with Houston-Galveston Area Council (HGAC), contingent upon approved bank financing, as presented. Ayes: Marshall, Hale, Nicol, Johnson. Nays: Van Hoven. Absent: None.

RE: FY26 RENEWAL OF CLOUD SERVICE

Amanda Amos, Contract & Procurement Specialist, requested the Board's consideration to renew Cloud Services with Tyler Technologies for both Enterprise ERP (formally known as Munis) and Energov software for the period of July 1, 2025 through June 30, 2026. The total cost for these services in FY26 is projected to be $185,096, compared to $175,786 in FY25 and $164,021 in FY24. Funding for these services is allocated under the Information Technology Contract Maintenance budget line: 1100-41251001-43385-P0801.

Larry Clement, Director of Information Technology, was present to answer questions regarding this contract renewal.

On the motion of Mr. Nicol, seconded by Ms. Hale, which carried by a vote of 5-0, the Board authorized staff to renew Cloud Services with Tyler Technologies for both Enterprise ERP and Energov software for a one-year term pending the master contract (MUNIS-03013FRC). Ayes: Nicol, Johnson, Hale, Marshall, Van Hoven. Nays: None. Absent: None.

RE: FY26 RENEWAL OF LANDFILL OPERATIONS SOLUTION

Amanda Amos, Contract & Procurement Specialist, requested the Board's consideration of a renewal of the existing contract with R. M. Soderquist for a one-year term, beginning September 1, 2025. A total of $1,040,000 has been budgeted for FY26; funds have been allocated in the Landfill Operations Solid Waste line 1513-44240001-43220-P1801.

Stephanie Straub, Assistant County Administrator for Operations, was recognized and noted that, although this is a one-year renewal, there is a month-to-month option if the County finds it necessary to end the contract early. Staff is hopeful that landfill operations will be in-house by next summer.

On the motion of Mr. Marshall, seconded by Mr. Van Hoven, which carried by a vote of 5-0, the Board authorized staff to renew the contract with R. M. Soderquist for a period of one (1) term, the sixth (6) of ten (10) possible renewals. Ayes: Nicol, Johnson, Hale, Marshall, Van Hoven. Nays: None. Absent: None.

RE: FY26 RENEWAL OF RECYCLING SERVICES

Amanda Amos, Contract & Procurement Specialist, requested the Board's consideration to renew the existing contract with GFL County Waste for recycling collection services, for an additional one-year term through June 30, 2026. An anticipated $235,770 has been budgeted for the continuation of these services for FY26. Funding is allocated under expense line 1513-44270001-43200-P1846.

Discussion ensued about single-stream recycling operations in the county. Stephanie Straub, Assistant County Administrator for Operations, reminded the Board that the County provides the recycling bins and pays to have them picked up. Staff anticipates expenditures to decrease over the next five years as the County revamps its collection sites to compactors.

On the motion of Mr. Nicol, seconded by Mr. Marshall, which carried by a vote of 5-0, the Board authorized staff to renew VASCUPP contract LU214-22-009 with GFL County Waste for a one-year term per the contract terms, contingent upon the continuation of the master contract with Longwood University. Ayes: Nicol, Johnson, Hale, Marshall, Van Hoven. Nays: None. Absent: None.

RE: MATTERS FOR DISCUSSION OR CONSIDERATION

There were no matters for discussion or consideration presented at this time.

RE: DEPARTMENT DIRECTOR / CONSTITUTIONAL OFFICER REPORTS

There were no Department Director or Constitutional Officer reports at this time.

RE: COUNTY ATTORNEY'S REPORT

Ms. Wilson had nothing to report at this time.

RE: COUNTY ADMINISTRATOR'S REPORT

Mr. Voorhees had nothing to report at this time.

RE: BOARD COMMENTS

Mr. Nicol reported on a new food pantry establishment, Duffy's Food Pantry (DFP), located near the intersection of Route 3 and Route 20. DFP serves Orange and Spotsylvania counties, and likely some other areas as well. It operates by appointment only at this time.

Mr. Nicol then expressed appreciation to Michelle Mixell for facilitating this afternoon's worksession regarding the zoning districts.

Ms. Hale thanked Senator Reeves and Delegate Scott for their participation in a recent meeting that she attended along with Mr. Nicol and staff, regarding potential grant funding opportunities for the Wilderness Water Treatment Plant upgrades.

Chairman Johnson took this opportunity to thank Mr. Voorhees for his five years of service to Orange County as County Administrator. Mr. Voorhees will be leaving to take the position of Town Manager for Chapel Hill, NC.

RE: INFORMATIONAL ITEMS

None.

RE: APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

None.

RE: CALENDAR

The Board received copies of its updated calendar of meetings for the months of July 2025, August 2025, and September 2025.

RE: PUBLIC HEARING: AMENDMENT TO CHAPTER 2 (ADMINISTRATION) ORANGE COUNTY CODE OF ORDINANCES

Theodore L. Voorhees, County Administrator, summarized this proposed ordinance amendment, which will provide the lawful mechanism by which the County may provide for the payment of monetary bonuses to its officers and employees, pursuant to the enabling language in §15.2-1508 of the Code of Virginia.

At this time, Chairman Johnson called the Public Hearing to order to receive comments on the following:

ORDINANCE TO AMEND CHAPTER 2 (ADMINISTRATION) OF THE ORANGE COUNTY CODE OF ORDINANCES
No one spoke; no written correspondence was received. Chairman Johnson closed the Public Hearing.

On the motion of Ms. Hale, seconded by Mr. Nicol, which carried by a roll call vote of 5-0, the Board adopted the following ordinance as presented. Ayes: Johnson, Hale, Van Hoven, Marshall, Nicol. Nays: None. Absent: None.

RE: AN ORDINANCE TO AMEND CHAPTER 2 (ADMINISTRATION) OF THE ORANGE COUNTY CODE OF ORDINANCES

WHEREAS, the Board of Supervisors (the "Board") of Orange County, Virginia (the "County") may be desirous, from time to time, of recognizing the hard work and dedication of County staff as well as Constitutional Officers and their staff; and

WHEREAS, Section 15.2-1508 of the Code of Virginia, 1950, as amended, states that the governing body of any locality may provide for payment of monetary bonuses to its employees, and that any such payment of a bonus shall be authorized by ordinance; and

WHEREAS, a descriptive notice of the County's intention to propose said ordinance for the payment of bonuses has been published in accordance with the requirements of Section 15.2-1427 of the Code of Virginia, 1950, as amended;

NOW, THEREFORE, BE IT ORDAINED, on this 8th day of July, 2025, that the Orange County Board of Supervisors hereby approves the amendments to Chapter 2 (Administration) of the Orange County Code of Ordinances concerning payment of bonuses for officers and employees, as presented and attached.

Amendment to the Orange County Code of Ordinances

As adopted in Ord. No. 250708 - PH1
by the Orange County Board of Supervisors on July 8, 2025

Note: All text below is new text intended to be included in the identified section of the Code of Ordinances.

Chapter 2 - Administration

Article III - Financial Matters

Division 1 - Generally

Sec. 2-100 - Bonuses for Officers and Employees
Pursuant to §15.2-1508 of the Code of Virginia, bonuses may be paid to officers and employees of the County. The County Administrator may authorize said monetary bonuses, subject to the criteria outlined by each bonus at the time the bonus is presented, to be paid at the direction of the Board of Supervisors.

RE: CLOSED MEETING
At 5:47 p.m., Ms. Wilson read the following motion authorizing Closed Meeting:

WHEREAS, the Orange County Board of Supervisors desired to discuss in Closed Meeting the following matters:

- Discussion or consideration of prospective candidates for employment, and discussion or consideration of the assignment, appointment, promotion, performance, demotion, salary, disciplining, or resignation concerning the County Administrator, as permitted by Section 2.2-3711.A.1 of the Code of Virginia.

- Discussion or consideration of the investment of public funds, specifically related to broadband, where competition or bargaining is involved, where, if made public initially, the financial interest of the governing body would be adversely affected, as permitted by Section 2.2-3711.A.6 of the Code of Virginia.

- Consultation with the County Attorney pertaining to actual or probable litigation, specifically where the County has been or is likely to be named a party, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body, concerning the status of active or probable cases, as permitted by Section 2.2-3711.A.7 of the Code of Virginia.

WHEREAS, pursuant to §§2.2-3711 (A)(1), (A)(6) and (A)(7) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED, that the Orange County Board of Supervisors hereby authorized discussion of the aforestated matters in Closed Meeting.

On the motion of Mr. Nicol, seconded by Mr. Van Hoven which carried by a vote of 5-0, the Board adopted the resolution authorizing Closed Meeting, as presented.

Ayes: Johnson, Van Hoven, Hale, Marshall, Nicol. Nays: None. Absent: None.

RE: CERTIFICATION OF CLOSED MEETING
At 7:10 p.m., Ms. Smith read the following resolution certifying Closed Meeting:

WHEREAS, the Orange County Board of Supervisors has, this day, adjourned into Closed Meeting in accordance with a formal vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information Act requires certification that such Closed Meeting was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED, that the Orange County Board of Supervisors hereby certified that, to the best of each member's knowledge, i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Meeting to which this certification applied, and ii) only such public business matters as were identified in the motion by which the said Closed Meeting was convened were heard, discussed or considered by it.

Ayes: Van Hoven, Hale, Nicol, Marshall, Johnson. Nays: None. Absent: None.

RE: ADJOURN
On the motion of Mr. Nicol, which carried by a vote of 5-0, the Board adjourned the meeting at 7:11 p.m. Ayes: Johnson, Van Hoven, Hale, Marshall, Nicol. Nays: None. Absent: None.

R. Mark Johnson, Chairman

Glenda B. Paul, County Administrator