

BOARD OF SUPERVISORS MINUTES**NOVEMBER 19, 2025**

At a Regular Meeting of the Orange County Board of Supervisors held on Wednesday, November 19, 2025, beginning at 6:00 p.m., at the Lake of the Woods Clubhouse, 205 Lake of the Woods Parkway, Locust Grove, Virginia. Present: R. Mark Johnson, Chairman; Eduward M. Van Hoven, Vice Chairman; Keith F. Marshall; and J. Bryan Nicol. Crystal D. Hale was absent from the meeting. Also present: Glenda B. Paul, County Administrator; Amy F. Wilson, County Attorney; and LaToya M. Smith, Chief Deputy Clerk.

RE: ADOPTION OF AGENDA

Chairman Johnson informed the Board of the need to modify the agenda to add the following items under Matters for Discussion or Consideration: (Item 7A) RT 20/US 522 Roundabout Project and (Item 7B) RT 3/RT 20 Intersection Improvements. On the motion of Mr. Marshall, seconded by Mr. Nicol, which carried by a vote of 4-0, the Board adopted the agenda, with the aforementioned amendments. Ayes: Johnson, Van Hoven, Marshall, Nicol. Nays: None. Absent: Hale.

RE: SPECIAL PRESENTATIONS AND APPEARANCES**RE: INTRODUCTION OF SCOTT JOHNSON, BUDGET MANAGER**

Glenda Paul, County Administrator, introduced Scott Johnson, the newly hired Budget Manager for Orange County, noting that Mr. Johnson is also a resident of Lake of the Woods.

RE: MESSAGE FROM LAKE OF THE WOODS ASSOCIATION

T.C. Phillips, President of the Lake of the Woods Board of Directors, welcomed the Board of Supervisors to Lake of the Woods for its annual meeting and shared opening remarks. Mr. Phillips introduced David Surette, Director of Finance for LOWA, and Bernie Guthrie, General Manager. He then thanked the members of the Board of Supervisors for attending and for their service to the community.

The Board thanked Mr. Phillips for his presentation and for hosting the meeting.

RE: CONSENT AGENDA

On the motion of Mr. Nicol, seconded by Mr. Van Hoven, which carried by a vote of 4-0, the Board adopted the Consent Agenda, as presented.

Ayes: Johnson, Van Hoven, Marshall, Nicol. Nays: None. Absent: Hale.

RE: FY26 BUDGET AMENDMENTS (SUPPLEMENTALS AND TRANSFERS)

As part of the Consent Agenda, the Board approved the following budget amendments, as presented:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BUDGET	BUDGET CHANGE	AMENDED BUDGET
30045006 35775	State - Airport Grant	-4,184.00	-1,140.00	-5,324.00
48170001 43370 P1716	Repairs & Maintenance-Grounds	25,830.00	1,140.00	26,970.00
30045035 36075	EMS/E911 Grant	-2,000.00	-150,000.00	-152,000.00
43560001 43415 P1304	E911 Expenses & Maint. Etc.	49,290.00	16,000.00	65,290.00
49400001 48170 C1075	CAD Workstation	0	20,000.00	20,000.00
43560002 45540 P1317	Tuition & Registratio	8,350.00	29,875.00	38,225.00
43560001 45230 P1303	Comm-Telephone	156,680.00	68,125.00	224,805.00
49400012 48140 C1427	Furniture - WorkChairs	0	16,000.00	16,000.00
30051003 39100	Transfer From General Fund	-1,128,162.00	-36,000.00	-1,164,162.00
49310001 47312 P5000	To Cty Capital Project Fund	1,128,162.00	36,000.00	1,164,162.00

RE: ADOPTION OF THE OCTOBER 28, 2025 REGULAR MEETING MINUTES

As part of the Consent Agenda, the Board adopted the October 28, 2025 Regular Meeting minutes, as presented.

RE: OLD BUSINESS

There were no matters for Old Business at this time.

RE: NEW BUSINESS

There were no matters for New Business at this time.

RE: MATTERS FOR DISCUSSION OR CONSIDERATION

RE: RT 20/US 522 ROUNDABOUT PROJECT

Michelle Mixell, Director of Development Services, briefed the Board on the design public hearing held by VDOT on November 18, 2025, regarding this project which is intended to improve safety near the intersection of Route 20 (Constitution Highway) and US 522 (Zachary Taylor Highway). VDOT will receive public comment regarding this project through December 5, 2025.

RE: RT 3/RT 20 INTERSECTION IMPROVEMENTS

Supervisor Nicol briefed the Board on the design public hearing held by VDOT on November 18, 2025, regarding this project, which is intended to improve safety and traffic flow at the intersection of Route 3 (Germanna Highway) and Route 20 (Constitution Highway). VDOT will receive public comment regarding this project through December 5, 2025.

RE: DEPARTMENT DIRECTOR / CONSTITUTIONAL OFFICER REPORTS

There were no Department Director or Constitutional Officer Reports at this time.

RE: COUNTY ATTORNEY'S REPORT

The County Attorney had nothing to report on at this time.

RE: COUNTY ADMINISTRATOR'S REPORT

Glenda Paul, County Administrator, reported on her attendance at the VACo Annual Conference at the Omni Homestead, last week. Conference participants were briefed on the upcoming State budget. There was also a discussion regarding the need for funding for Fire & EMS; that will be one of VACo's priorities this year.

RE: BOARD COMMENT

Supervisor Nicol also attended the VACo Annual Conference and reported on the committee meetings that he attended at the conference. Mr. Nicol announced that Victor Angry, from Prince William County, will serve as the new president for the 2025-2026 term. Mr. Nicol spoke briefly on pending legislation that would allow localities to impose a 1% sales tax to support school construction.

Chairman Johnson read a statement from Supervisor Hale explaining her absence due to a recent surgical procedure.

Supervisor Nicol welcomed his colleagues to Lake of the Woods for this annual meeting. He commented on the tradition of hosting an annual meeting at the Lake and emphasized the importance of collaborating and working together as a community. Supervisor Nicol noted that this would be Chairman Johnson's last meeting at Lake of the Woods as a Supervisor and expressed appreciation for all the work that Chairman Johnson has done during his tenure on the Board.

Chairman Johnson noted this is his 20th meeting at Lake of the Woods as a member of this Board. He then recognized Supervisor-Elect Jason Capelle, who was present. Mr. Capelle will serve as the District 1 representative on the Board of Supervisors beginning January 1, 2026.

RE: INFORMATIONAL ITEMS

The Board received the following correspondence for its information:

- Finance Quarterly Report
- Fire-EMS Monthly Report
- CSA Monthly Report

RE: APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

No appointments were made at this time.

RE: CALENDAR

The Board received copies of its calendar of meetings for the months of November 2025, December 2025, and January 2026.

By consensus, the Board approved the scheduling and advertisement of the following public hearings to be held at its December 2, 2025 Regular Meeting: ZTA-2025-00455, SPE-2025-00456, and REZ-2025-00437.

By consensus, the Board approved the scheduling and advertisement of a public hearing to consider proposed updates to Chapter 26 – Erosion and Sedimentation Control – of the Orange County Code of Ordinances. This public hearing will be held at the December 16, 2025 Regular Meeting.

By consensus, the Board approved the scheduling and advertisement of a public hearing regarding SUP-2025-00425, to be held at the January 13, 2026 Regular Meeting.

RE: PUBLIC COMMENT

No one spoke during the public comment period.

RE: CLOSED MEETING

At 6:23 p.m., Ms. Wilson read the following motion authorizing Closed Meeting:

WHEREAS, the Orange County Board of Supervisors desired to discuss in Closed Meeting the following matters:

- Discussion of the assignment, appointment, promotion, performance, demotion, salary, disciplining, or resignation of specific employees of the public body concerning the County Attorney, as permitted by Section 2.2-3711.A(1) of the Code of Virginia
- Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community, as permitted by Section 2.2-3711.A(5) of the Code of Virginia
- Consultation with the County Attorney pertaining to actual litigation, specifically where the County has been named a party, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body, concerning Wilderness Crossing, as permitted by Section 2.2-3711.A(7) of the Code of Virginia

WHEREAS, pursuant to §§2.2-3711 (A)(1), (A)(5), and (A)(7) of the Code of Virginia, such

discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED, that the Orange County Board of Supervisors hereby authorized discussion of the aforesated matters in Closed Meeting.

On the motion of Mr. Nicol, seconded by Mr. Marshall, which carried by a vote of 4-0, the Board adopted the resolution authorizing Closed Meeting, as presented. Ayes: Johnson, Van Hoven, Marshall, Nicol. Nays: None. Absent: Hale.

RE: CERTIFICATION OF CLOSED MEETING

At 8:27 p.m., Ms. Smith read the following resolution certifying Closed Meeting:

WHEREAS, the Orange County Board of Supervisors has, this day, adjourned into Closed Meeting in accordance with a formal vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information Act requires certification that such Closed Meeting was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED, that the Orange County Board of Supervisors hereby certified that, to the best of each member's knowledge, i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Meeting to which this certification applied, and ii) only such public business matters as were identified in the motion by which the said Closed Meeting was convened were heard, discussed or considered by it.

Ayes: Johnson, Van Hoven, Marshall, Nicol. Nays: None. Absent: Hale.

RE: ADJOURN

On the motion of Mr. Nicol, seconded by Mr. Van Hoven, which carried by a vote of 4-0, the Board adjourned the meeting at 8:28 p.m. Ayes: Johnson, Van Hoven, Marshall, Nicol. Nays: None. Absent: Hale.

J. Bryan Nicol, Chairman

Glenda B. Paul, County Administrator